

IOLA VILLAGE LIBRARY BOARD OF TRUSTEES MEETING

December Board Meeting

Wednesday

January 5, 2022

4:15 PM

Iola Village Library

President Lila Shower called the meeting to order at 4:18 PM.

ROLL CALL

Present: Lila shower, Jim Rasmussen, Jill Willems, Cari Honken; Randy Kalal and Library Director Robyn Grove.

MINUTES

The minutes of the November meeting were read. The minutes were approved on the motion of Jill Willems seconded by Cari Honken.

APPROVAL OF BILLS Regular Bills: Library Bills for December totaled \$32,158.13. Jill Willems moved to approve the December Bills; seconded by Jim Rasmussen.

DONATION ACCOUNT Total inflows for December were \$575.00; total outflows were \$0. Cari Honken moved to approve the Donation Account; seconded by Jim Rasmussen.

LIBRARY EXPANSION ACCOUNT Total inflows for December were \$580.15. Total outflows were \$0. Jim Rasmussen moved to approve the Library Expansion Account; seconded by Randy Kalal.

DIRECTOR'S REPORT

Circulation

November

Items checked out – 1,821

Renewals – 5806

Total Circulation – 2,627

Items Checked in – 3,392

ILL – Lender – 915 Borrower – 954

Net – -39

WISCAT – Requested- 14; Sent - 20

Programs

Adult - 1, attendance – 7

Babygarten – 0

Children's --6, attendance – Children -66 –

Adult – 23

Family Night –0;

Children – 0 - Adult – 0

Passive/Drop in– 0

Children – Activity Bags - 0

Adult-0

Teen – 0

Total Programs - 7; attendance – 96

Facebook Programs - 0

Reached – 0

Engagements – 0

YouTube –0

Views – 0

Curbside -1

Patrons Registered – 10

MY PC – Total Minutes – 8,179

My PC Total Sessions -151
Wireless Unique Devices - 204
Average Devices connected per day – 22
Overdrive/EBooks – 147
Audio Book Uses – 154

Magazines – 20
Video Uses -0
Hoopla - 74
Monthly Patron Count – 1,084

OLD BUSINESS

Parking Lot – Robyn will submit an informational letter/quote to the Iola Village Board for the parking lot egress and signage.

Ceiling/Lights – Tabled

2022 Budget – \$183,250 which is a decrease of \$9,793.

2021 Shared Building Expenses – Library cannot be charged true wages for village employees from other departments for any work that is library related until 2023.

Expansion Loan Update – The loan information has been submitted to another company, they will be presenting their offer at the January 10th, 2022 village board meeting.

NEW BUSINESS

CD for Expansion Payment – Randy Kalal made a motion to transfer CD account number 9113 in the amount of \$56,860.62 to a Money Market Account at Bank First; seconded by Jim Rasmussen.

Remaining 2021 Funds – We will be asking for a carry over for new shelving units and the parking lot update.

Capital Improvements for 2022 – We would like to ask the village to carry over any remaining 2021 funds to purchase new shelving units in 2022. See quotes dated December 2021, and also to update the library parking lot to add an exit area. Jill Willems made a motion to ask for a resolution for funds to be carried over for capital improvements; seconded by Cari Honken.

Retirement – Lisa Bauer – the library board accepted Lisa’s retirement letter. Lisa will be a fill in employee to cover for vacation/as needed basis.

CORRESPONDENCE AND COMMUNICATION

PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD

Randy Kalal made a motion to adjourn the meeting; seconded by Cari Honken.

President Lila Shower adjourned the meeting at 5:10 PM.
Minutes taken by Jill Willems.