

IOLA VILLAGE LIBRARY BOARD OF TRUSTEES MEETING

February Board Meeting

Wednesday

February 23, 2022

4:15 PM

Iola Village Library

President Jim Rasmussen called the meeting to order at 4:17 PM.

ROLL CALL

Present: Lila shower, Jim Rasmussen, Jill Willems, Cari Honken; Randy Kalal and Library Director Robyn Grove. Lila Shower arrived at 4:40 pm, Randy Kalal arrived at 5:05 pm.

MINUTES

The minutes of the January meeting were read. The Invoice amount changed due to the TDS telecom bill being less. The total amount of bills for January is \$441.56. The original amount was \$448.33. Cari Honken made a motion to approve the January minutes with the invoice change/correction; seconded by Jill Willems.

APPROVAL OF BILLS Regular Bills: Library Bills for February totaled \$5,267.45. Jill Willems moved to approve the February Bills; seconded by Cari Honken.

DONATION ACCOUNT Total inflows for February were \$396.94; total outflows were \$0. Jill Willems moved to approve the Donation Account; seconded by Cari Honken.

LIBRARY EXPANSION ACCOUNT Total inflows for February were \$103.10. Total outflows were \$32,309.90. Cari Honken moved to approve the Library Expansion Account; seconded by Jim Rasmussen.

DIRECTOR'S REPORT

Circulation

January

Items checked out – 1,886

Renewals – 577

Total Circulation – 2,463

Items Checked in – 3,163

ILL – Lender – 1,038 Borrower – 947

Net – 91

WISCAT – Requested- 7; Sent - 16

Programs

Adult -1, attendance – 7

Babygarten – 0

Children's --8, attendance – Children -70 –

Adult – 24

Family Night –0

Children – 0 - Adult – 0

Passive/Drop in– 1

Children – Activity Bags - 15

Adult-0

Teen – 0

Total Programs - 10; attendance – 116

Facebook Programs - 0

Reached – 0

Engagements – 0	Average Devices connected per day – 21
YouTube –0	Overdrive/EBooks – 164
Views – 0	Audio Book Uses – 230
Curbside -1	Magazines – 17
Patrons Registered –6	Video Uses -0
MY PC – Total Minutes – 9,692	Hoopla - 66
My PC Total Sessions -154	Monthly Patron Count – 1,304
Wireless Unique Devices - 175	

OLD BUSINESS

Parking Lot – Spring 2022 – Which account do we want to use to pay for the work? General, Donation or Money Market? Jim Rasmussen made a motion to pay for the parking lot upgrade with funds from the General Fund account; seconded by Jill Willems.

Ceiling/Lights – Tabled

2021 Shared Building Expenses/Open Invoices –The credit card bill for January included open invoices from December 2021 for the total of \$1,617.51. This amount was included in the 2021 audit. The total for December 2021 invoices was \$35,266.93.

Expansion Loan Update – Tabled

Capital Improvements for 2022 – We are waiting on the invoice for the down payment for the quote of \$3,130. At this time we have not order the second shelving unit, we will order it after we receive the one that was ordered in 2021 as we may need to adjust the size.

Which account do we want to use to pay for the new shelves? General, Donation or Money Market? Cari Honken made a motion to pay for the new shelves with funds from the Money Market account; seconded by Jim Rasmussen.

NEW BUSINESS

Annual Report – Jim Rasmussen made a motion to approve the 2021 Annual Report, seconded by Randy Kalal.

Resolution to pay off the loan from the Board of Commissioners of Public Lands - Jim Rasmussen made a motion that the library will defer to the Lola Village Board for the financial institution choice for refinancing the library expansion loan no later than May 1st, 2022; seconded by Randy Kalal.

Interviews have started, I am still looking at some of the resumes. I have another interview scheduled for Friday.

CORRESPONDENCE AND COMMUNICATION

PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD

Jim Rasmussen made a motion to adjourn the meeting; seconded by Cari Honken.

President Lila Shower adjourned the meeting at 5:23 pm.

Minutes taken by Jill Willems.