

## IOLA VILLAGE LIBRARY BOARD OF TRUSTEES MEETING

December/January Meeting

Wednesday

January 27, 2021

4:15 PM

Iola Village Library

President Lila Shower called the meeting to order at 4:15 PM.

### ROLL CALL

Present: Lila shower, Jim Rasmussen; Jill Willems, Cari Honken, Randy Kalal and Library Director Robyn Grove.

### MINUTES

The minutes of the November meeting were read. The minutes were approved on the motion of Jill Willems; seconded by Cari Honken.

**APPROVAL OF BILLS** Regular Bills: Library Bills for December totaled \$2,693.27. Jim Rasmussen moved to approve the regular bills; seconded by Jill Willems.

**DONATION ACCOUNT** Total inflows for December were \$1,091.50; total outflows were \$1,337.60 Cari Honken moved to approve the Donation Account; seconded by Jill Willems.

**LIBRARY EXPANSION ACCOUNT** Total inflows for December were \$171.16. Total outflows were \$0. This amount included the interest payment from 11/30/2020. Jim Rasmussen to approve the Library Expansion Account; seconded by Randy Kalal.

**APPROVAL OF BILLS** Regular Bills: Library Bills for January totaled \$1,601.66. Randy Kalal moved to approve the regular bills; seconded by Cari Honken.

**DONATION ACCOUNT** Total inflows for January were \$165.00; total outflows were \$60.00. Jill Willems moved to approve the Donation Account; seconded by Jim Rasmussen.

**LIBRARY EXPANSION ACCOUNT** Total inflows for January were \$50,015.00. Total outflows were \$0. Jill Willems moved to approve the Library Expansion Account; seconded by Jim Rasmussen.

### DIRECTOR'S REPORT

#### Circulation

#### End of Year Totals

Items Checked Out - 18,019

Renewals – 4.666

Total Circulation – 22,685

Items Checked In – 21,624

ILL – Lender – 8,839; Borrower – 6,884  
Net – 1,955  
WISCAT – Received – 70; Sent - 76

#### Programs

Adult -9, attendance – 100  
Babygarten – 0  
Children’s –40, attendance – Children – 359, Adults – 102  
Family Night/STEAM –2 0  
Children – Adult – 538  
Passive/Drop in – 11  
Children – 99; Adult -31; Teen - 0  
Total Programs –80 - Total – 1,230  
Facebook -13  
Reached - 795  
Engagements – 109  
YouTube - 13  
Views - 181

Patrons Registered – 50  
MY PC – Total Minutes 60,900  
My PC Total Sessions -1,105  
Wireless Unique Devices – 2,439  
Average Devices connected per day – 601  
Overdrive/EBooks – 2,029  
Overdrive Audio Book Uses – 2,023  
RB Digital Magazines – 23  
RB Digital Audio Books – (Moved to Overdrive on October 26, 2020) - 20  
Video Uses - 1  
Monthly Patron Count – 12,892

#### **OLD BUSINESS**

Parking Lot - Tabled

2021 Budget – Village Funding - \$78,946 – this is a decrease of \$5,431 from 2020. Our county funding is \$114,457, for an increase of \$25,285. Total funding amount for 2021 is \$193,403. Wages increased by 2%.

Hoopla – We had 8 patrons sign up for Hoopla in December, total expenses were \$17.41.

## **NEW BUSINESS**

Building Expansion Payment is due in March, the amount due is \$32,309.90. Do we want to make a larger payment to help lower the interest on the loan?

Jill Willems made a motion to approve the loan payment in the amount of \$32,309.90; seconded by Cari Honken.

## **CORRESPONDENCE AND COMMUNICATION**

### **PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD**

Jim Rasmussen made a motion to adjourn the meeting; seconded by Cari Honken.

President Lila Shower adjourned the meeting at 5:08 PM.

The February board meeting will be Wednesday, February 24, 2021 @ 4:15 PM. This is a mandatory meeting as we will be approving the annual report which is due on March 1<sup>st</sup>, 2021.

Minutes taken by Jill Willems.