

IOLA VILLAGE LIBRARY BOARD OF TRUSTEES MEETING

October Board Meeting

Wednesday

October 26, 2022

4:15 PM

Iola Village Library

President Lila shower called the meeting to order at 4:15 PM.

ROLL CALL

Present: Lila Shower, Jim Rasmussen, Jill Willems, Cari Honken, Randy Kalal and Library Director Robyn Grove.

MINUTES

The minutes of the September meeting were read. Jill Willems made a motion to approve the September minutes; seconded by Cari Honken.

APPROVAL OF BILLS Regular Bills: Library Bills for October totaled \$4,556.89. Cari Honken made a motion to approve the October Bills; seconded by Randy Kalal.

DONATION ACCOUNT Total inflows for October totaled \$3,000; total outflow was \$48.00. Jill Willems made a motion to approve the donation account; seconded by Jim Rasmussen.

LIBRARY EXPANSION ACCOUNT Total inflows for October were \$51.82. Total outflows were \$0. Cari Honken moved to approve the library expansion account; seconded by Randy Kalal. (This amount includes the interest from the previous month.)

MONEY MARKET ACCOUNT Total inflows for October were \$11.06. Total outflows were \$0. Jill Willems made a motion for approve the money market account; seconded by Cari Honken.(The inflow amount is the interest from the previous month.)

EXPANSION LOAN – No Update

DIRECTOR'S REPORT

Circulation

September

Items checked out – 1,686

Renewals – 310

Total Circulation – 1,996

Items Checked in – 3,271

ILL – Lender – 1,066; Borrower – 833

Net – 233

WISCAT – Requested- 5; Sent -25

Programs

Adult –1 - attendance –12

Babygarten – 0

Children's – 4 – Children –26 Adult – 14

Family Night – 0 Children – 0 - Adult – 0

Passive/Drop in – 0

Children –20 -Adult-0

Teen –0 Teen – 0- Adult - 0

Total Programs -2; Total attendance – 100
Curbside -1
Patrons Registered – 9
MY PC – Total Minutes – 13,183
My PC Total Sessions - 191
Wire Unique Devices - 252
Average Devices connected per day 29

Overdrive/EBooks –123
Audio Book Uses – 165
Magazines –34
Video Uses -0
Hoopla –103
Monthly Patron Count – 1,667

OLD BUSINESS

Ceiling/Lights –the lights have been installed for a final cost of \$4,832.38; the original quote was \$5,465.00, the total amount was \$632.62 less than originally quoted.

Parking Lot – No update

Future Fund Raising Ideas - Tabled

2023 Budget – The Finance committee is proposing the library’s budget for 2023 at \$189,145. The Village portion would be \$77,539, county funding is \$111.606. The wage increase is 6.25%. The 2022 Village funding was \$73,912, the 2023 amount is an increase of \$3,627.

NEW BUSINESS

Changing our late night from Tuesday to Wednesday due to school activities –Jill Willems made a motion to accept the change from Tuesday to Wednesday evenings; seconded by Randy Kalal.

New Circulation Desk - There was \$22,580 left over in the 2021 Budget that is being put into this year’s budget. We would like to purchase a new circulation desk that is easier for staff to assist patrons, the plans would include the book drop and cash drawer to be in the middle for easier access. One main concern we have with the current desk is that the computer/cord wooden backs are not secure and this has become a concern for patrons and it is also starting to come apart in some places. The cost of a new circulation desk is \$11,935.00 and with the cost of the light at \$5,832.38, \$5,812.62 would still be remaining from the 2021 budget.

Cari Honken made a motion to purchase a new circulation desk from Dombeck in the amount of \$11,935.50; seconded by Jim Rasmussen.

CORRESPONDENCE AND COMMUNICATION

PUBLIC PRESENTATION TO OR DISCUSSION WITH THE BOARD

Jim Rasmussen made a motion to adjourn the meeting; seconded by Jill Willems.

President Lila Shower adjourned the meeting at 4:48 pm.

Minutes taken by Jill Willems